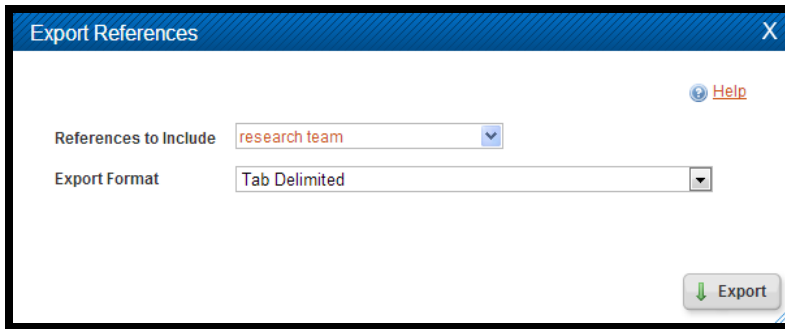
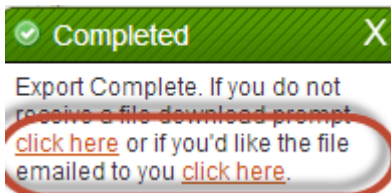


Exporting citations from RefWorks into an Excel spreadsheet

1. In RefWorks under **References** click on **Export**.
2. Select **All References** or a **specific folder** from your account. For this example, I will export a specific folder called research team.
3. Select **Tab Delimited** as your Export Format and **click Export**.



4. Once export has been completed email the file to yourself.



5. Save the attached file that is emailed to you and then open it in Excel.
6. Open it as a delimited file

Text Import Wizard - Step 1 of 3

The Text Wizard has determined that your data is Delimited.
If this is correct, choose Next, or choose the data type that best describes your data.

Original data type

Choose the file type that best describes your data:

Delimited - Characters such as commas or tabs separate each field.

Fixed width - Fields are aligned in columns with spaces between each field.

Start import at row: File origin:

Preview of file C:\Users\gk001\Desktop\27841360175236886-Reflist-api.txt

1	
2	Reference Type Authors, Primary Title Primary Periodical Full Periodical
3	
4	Journal Article Adam, P.; Brandenburg, D. L.; Bremer, K. L.; Nordstrom, D. L. Ef
5	Journal Article Al-Jahdali, H.; Anwar, A.; Al-Harbi, A.; Baharoon, S.; Halwani, R.

Buttons: Cancel, < Back, Next >, Finish

Text Import Wizard - Step 2 of 3

This screen lets you set the delimiters your data contains. You can see how your text is affected in the preview below.

Delimiters

Tab

Semicolon

Comma

Space

Other:

Treat consecutive delimiters as one

Text qualifier:

Data preview

Reference Type	Authors, Primary
Journal Article	Adam, P.; Brandenburg, D. L.; Bremer, K. L.; Nordstrom, D. L.
Journal Article	Al-Jahdali, H.; Anwar, A.; Al-Harbi, A.; Baharoon, S.; Halwani, R.;

Buttons: Cancel, < Back, Next >, Finish

The Excel spreadsheet will populate with the citations from your chosen folder. All citation fields will be imported. Click on column headings to highlight and delete desired fields to create evidence table.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	
1																														
2		Reference Authors, F	Title Prim	Periodical	Periodical	Pub Year	Pub Date	I Volume	Issue	Start Page	Other Pag	Keywords	Abstract	Notes	Personal F	Authors, S	Title Seco	Edition	Publisher	Place Of P	Authors, T	Authors, C	Title, Tert	ISSN/ISBN	Availabili	Author/Ai	Accession	Language		
3																														
4		Journal Ar Adam, P.	Effects of Families, :			2010		28	3	247	257	Controllee	Frequent	Cited By (Affiliation
5		Journal Ar Al-Jahdali	Factors as BMC pulm	BMC Pulm		2012	17-Dec	12		80	2466-12-8	ABSTRACT	JID: 10096							England				1471-2466					Departme	PMID: 232 eng
6		Journal Ar Badger, T.	Consultati	Perspecth	Perspecth	2004		40	2	53	60+69	Consultati	PURPOSE	Cited By (Affiliation
7		Journal Ar Bateman, J	Reduced f	Emergenc		2009		26	12	918																				Affiliation
8		Journal Ar Bergh, J.	Efficacy of BMC Heal			2012		12	1			Backgrou																	Affiliation	
9		Journal Ar Dent, A. J.	The impac	European		2010		17	6	332	336	accident a	BACKGRO																	Affiliation
10		Journal Ar Griffith, J.	A retrospe	Journal of J. Wildl. Di.		2013	Jan	49	1	18	28	To identf	JID: 02441							United States				1943-3700					McMaster	PMID: 233 eng
11		Journal Ar Hellewell, G.	Frequent	New Zeal. N.Z. Med. J.		2001		114	1129	160	161	Aim. To di	Cited By (Affiliation
12		Journal Ar Jelinek, G.	Frequent	Medical J. Med. J. Aus		2008		189	10	552	556	Objective	Cited By (Affiliation
13		Journal Ar Longman, G.	Frequent	BMC heal	BMC Heal	2012	30-Oct	12		373	6963-12-3	Age Facto	BACKGRO	JID: 10108						England				1472-6963					University	PMID: 231 eng
14		Journal Ar Moore, L. J.	Character	Emergenc		2009		26	4	263	267	There is a	Cited By (Affiliation
15		Journal Ar Piau, P. H.	Predictors	Emergenc		2010		27	11	843	848	Objective	Cited By (Affiliation
16		Journal Ar Peddie, S.	Frequent	New Zeal. N.Z. Med. J.		2011		124	1331			To compa																		Affiliation
17		Journal Ar Phillips, G.	The effect	Medical J. Med. J. Aus		2006		184	12	602	606	Objective	Cited By (Affiliation
18		Journal Ar Puschner, G.	Cost-effect	Psychiatr. Psychiatr.		2012		39	8	381	387	cost effec	Objective																	Affiliation
19		Journal Ar Puschner, G.	Needs-ori	Epidemiol		2011		20	2	181	192	Discharge	Aims. Atti	Cited By (Affiliation
20		Journal Ar Von Rad, K.	Randomis	Psychiatr. Psychiatr.		2010		37	4	191	195	Discharge	Objective	Cited By (Affiliation
21		Journal Ar Wooden, J.	Frequent	EMA - Em		2009		21	3	191	195	Adult;Em	Objective	Cited By (Affiliation

Questions?

askalibrarian@jefferson.edu or 215.503.8150