INTRODUCTION AND OVERVIEW

Historical research can be complicated by the need to use unfamiliar print indexes and changes in subject headings over time. Note subject headings and read scope notes for terms where available to develop a list of any terms that may be useful to search by in earlier publications.

It's important to remember that accepted terms have changed over time: "imbecile," "mental defective," "feeble-minded" and "asylum" were commonly used by medical professionals in the past. If appropriate to your subject, terms like these should be considered when crafting your search strategy.

DATABASES AND PRINT INDEXES

OT SEARCH

Literature indexed in OT Search includes monographs, proceedings, reports, doctoral dissertations, master’s theses, journals and newsletters from the early 1900s to the present.

To access this database, select the Popular Resources’ “More…” link on the SML main page at http://library.jefferson.edu/, and select OT Search from the databases list. A warning screen will appear, noting that “Call numbers, locations, and item copies listed in OT Search refer ONLY to publications in the AOTA/AOTF library – NOT Scott Memorial Library.” There is a link at the top of the page to “Access OT Search.” After searching this database, SML Journal Titles may be located at https://library.jefferson.edu/find/journals.cfm, and book titles in the catalog at https://library.jefferson.edu/find/books.cfm. If an item is not available, place a request for document delivery by selecting the link on the SML main page for “Order Books & Articles (ILLiad).” Students are allowed 20 free requests per academic year. For additional information, the direct link is https://jefferson.illiad.oclc.org/illiad/Logon.html. For a more targeted search, the OT Thesaurus provides subject headings.

- Selected search results may provide a URL and this link may directly provide the full-text.
- In comparison to a broad keyword search, a search strategy utilizing valid subject headings will generate the most pertinent references related to a particular topic. It is, therefore, advisable to select appropriate terms from the thesaurus before performing your search in OT SEARCH.
- One may browse the entire list of subject headings and then enter that subject heading term into the OT Search box, selecting “subject” from the drop-down menu to the right.

A chart of the journal and newsletter titles indexed in OT Search can be found at: http://otsearch.aota.org/files/indexed_literature.pdf
CINAHL

The Cumulative Index to Nursing and Allied Health Literature (CINAHL) database provides authoritative coverage of the literature related to nursing and allied health. It covers journals and additional material from 1982-present.

To access this database on the SML main page, select CINAHL from the Popular Resources list.

Helpful tips:

- The subject heading History of Medicine does not provide a more narrow term.
- CINAHL has some additional subject headings that MEDLINE does not contain.
- When you have a specific subject heading you are searching, see if the subheading “history” is available to use.

MEDLINE

OVID MEDLINE

MEDLINE encompasses information from Index Medicus, Index to Dental Literature, and International Nursing, as well as other sources of coverage in the areas of allied health, biological and physical sciences, humanities and information science as they relate to medicine and health care, communication disorders, population biology, and reproductive biology from the mid 1950s to the present.

Access this database on the SML main page by selecting Ovid and ticking the box to the left of “Ovid MEDLINE(R), Ovid MEDLINE(R) Daily, Epub Ahead of Print, and In-Process & Other Non-Indexed Citations.” After choosing this database, an OK button is located on the lower left to launch the resource.

Helpful tips:

- Browse the narrower search terms located beneath the History of Medicine medical subject heading if you want a more specific time frame.
- When you have a specific subject heading you are searching, check if the “history” subheading is available.

PubMed

Also available from the Popular Resources list on the SML main page.

Sample search in PubMed

- Click Topic-Specific Queries under PubMed Tools
- Click History of Medicine in the Subjects directory
- Type “occupational therapy” in the search field
- Click on the Search button next to the search box
IndexCat


From the search screen, the left menu provides links for browsing each of the five series. A basic search box is provided at the top of the page.

National Union Catalog of Manuscript Collections

The portion of the OCLC database that contains catalog records for archives and manuscripts is searchable online via the National Union Catalog of Manuscript Collections (NUCMC) homepage at: http://www.loc.gov/coll/nucmc/

Browse within the links on the NUCMC page for: “Searching on OCLC WorldCat,” ”About searching manuscripts” and ”Questions on searching” for information on how best to search the database.

Image Databases

PHDIL - Philadelphia Historical Digital Image Library

Photos of 19th and 20th century TJU and Philadelphia, Jefferson photographs within PHDIL include approximately 750 pre-1945 portraits of alumni, faculty and trustees; scenes from Blockley and Children's Rehabilitation Hospitals, and military hospitals; views of 19th and early 20th century anatomy/dissection labs; nurses in practice; as well as medical society and class portraits.

- Located at https://library.jefferson.edu/archives/image_databases/phdil/phdil.html
- Use “Generic Subject” subject headings; text word searching will yield few if any results.

History of Medicine Division from the National Library of Medicine

- Additionally, checking the links to the Directory of History of Medicine Collections for the regional special collections in PA may be helpful.

Scott Memorial Library Catalog

Scott Memorial Library’s online catalog will tell you if we own an item, and if it is checked out or on the shelf. This is a particularly important resource for older materials owned by the library, since many of them are not available electronically.

A simple keyword search is available on the SML main page at https://library.jefferson.edu/, by selecting the Catalog tab above the Quick Search box and entering search terms. The SML “Find” tab at the top opens a menu with “Books & eBooks,” displaying a button for “LIBRARY CATALOG.” Advanced Search is available by hovering over the Search tab at the top. “Advanced Search” provides additional fields for a more focused query - search by author, title, subject, or a variety of other.

Contact your Librarian: https://library.jefferson.edu/help/ask.cfm
options.

- Use advanced search for more control over your results:
- Items located in the Scott Library Archives have the “Location” (select from the left drop-down menu) for: “Archives & Special Collections”

In addition to searching the library catalog, locate print resources in Scott Memorial Library (1020 Walnut Street) by browsing on the 4th floor at call number WB 555 for occupational therapy.

**Print Indexes**

In addition to the online databases, print indexes offer a wealth of citation information that may not be found elsewhere. You will need to ask for assistance with print indexes from someone at the Services Desk on the second floor of the Scott Library. PubMed has very few citations prior to 1950; older journal article citations can be found in Index Medicus. Another index that may have useful information is the Armed Forces Medical Library Catalog, covering the years 1948-1954.

**Major Sources of OT History Articles**

Unless otherwise noted, all journals listed are available in the Scott Library.

**Official Journals of Associations located in the SML collection:** please refer to this page for years of coverage: [http://jdc.jefferson.edu/cgi/viewcontent.cgi?article=1031&context=help](http://jdc.jefferson.edu/cgi/viewcontent.cgi?article=1031&context=help)

- Archives of Occupational Therapy
- Occupational Therapy and Rehabilitation
- American Journal of Occupational Therapy
- American Journal of Physical Medicine
- Occupational Therapy Journal of Research
- American Journal of Physical Medicine and Rehabilitation

**Other Periodicals:** titles available in the SML collection are marked with a *, and years of coverage are provided at: [http://jdc.jefferson.edu/cgi/viewcontent.cgi?article=1031&context=help](http://jdc.jefferson.edu/cgi/viewcontent.cgi?article=1031&context=help)

- The Trained Nurse, 1888-1893 (College of Physicians of Philadelphia)
- Trained Nurse and Hospital Review, 1889-1950 (College of Physicians of Philadelphia)
- Modern Hospital, 1913-1974 (College of Physicians and Surgeons), and from 1950 to 1974 in hard copy*
- Occupational Therapy in Mental Health*
- Physical and Occupational Therapy in Pediatrics*
- Physical and Occupational therapy in Geriatrics*
- Occupational Therapy in Health Care*
Foreign Journals Printed in English: please refer to this page for years of coverage: http://jdc.jefferson.edu/cgi/viewcontent.cgi?article=1031&context=help
- British Journal of Occupational Therapy
- Canadian Journal of Occupational Therapy
- Australian Occupational Therapy Journal

Archives

What is an Archives?

What are archival records? What do they look like?
- Non-current records of an institution, individual, or organization
- Materials of "enduring value or historical significance"

Some examples of archival records include diaries, minute books, ledgers, computer files, letters, reports, blueprints, scrapbooks, photos or slides, audiovisual materials, memorabilia and artifacts.

How are archival records and papers organized?
- Provenance (origins and past ownership of the collection)

Records and papers from one creator should not be mixed with those of another creator. Unlike a library where all like materials are shelved together, in archives all the materials on a certain subject are not always found together. You may have to look through several different collections to find the information you need.
- Original order

Whenever possible, records should be maintained in the order established by person or office that created the materials. This way the records reflect the way they were maintained when they were in active use. This means that you may not encounter records in the order most convenient for your particular research.

What tools do researchers use to find out what is in an archives?
- Catalogs: Repository-level description of holdings (e.g. College of Physicians)
- Bibliographic records: describing individual collections (e.g. Library Catalog)
- Finding aids: detailed, printed guides to collections (e.g. Guide to the AOTA Archives)

How does research in archives differ from research in a library? Special materials demand special conditions. Be prepared to comply with policies like these:
- Research visits by appointment only
- Required to registration and present ID such as a Driver's License or University ID
- Bags and coats checked in a closet or locker
• Use pencils only, no pens allowed
• May be required to wear cotton gloves when handling materials
• Restrictions on photocopying fragile materials

Thomas Jefferson University Archives and Special Collections, Room 401 Scott Memorial Library
215-503-8097

Suggested Repositories of Primary Sources for OT History

AOTA Archives, Wilma L. West Library

4720 Montgomery Lane
Bethesda, Maryland 20814
Phone: (301) 652-2682 x2557
http://www.aotf.org/resourceswlwlibrary.aspx

Open to the public by appointment only; see their Web page for details.

Materials housed within the Wilma L. West Library include monographs, journals, dissertations, theses, conference proceedings, and audio-visual materials documenting occupational therapy, allied health fields as well as biomedical and psychosocial literature.

• A copy of the Guide to the AOTA Archives is available in the TJU Archives.

Otis Historical Archives

Otis Historical Archives
National Museum of Health and Medicine
2500 Linden Lane
Silver Spring, MD 20910
General information: (301) 319-3300
Open by appointment only, from 10-4 p.m., M-F; call the number above.

The Archives has several strengths including information on American military medicine, particularly the Civil War period. The Otis Historical Archives is also home to an extensive photographic collection, including many early photomicrographs, abundant examples of medical illustrations from the Civil War and World War I, films, videos, and trade literature and advertisements from the late 19th century.

The College of Physicians of Philadelphia

19 South 22nd Street
Philadelphia, Pennsylvania 19103
Phone: (215) 563-3737
Open to the public from 10-4 p.m. on Tuesdays, Wednesdays and Thursdays by confirmed appointment only. Please call 215-399-2305 or email at library@collegeofphysicians.org

One of the largest and best medical history resources in the U.S., the College of Physicians contains rare book, manuscript, print and photograph collections as well as the archives of the College (founded in 1787) and several other medical organizations. The collections are particularly rich in the areas of homeopathy, tuberculosis and yellow fever. Many of the manuscript and archives collections are listed on RLIN and appear in the Library's on-line catalog.

- Catalogue of the Manuscripts and Archives (1983) is available in TJU Archives

**Drexel University College of Medicine**

Archives and Special Collections on Women in Medicine
Hagerty Library
33rd and Market Streets
Philadelphia, PA 19104
Phone: (215) 895-6661
Fax: (215) 895-6660
E-mail: archives@drexelmed.edu
[http://archives.drexelmed.edu](http://archives.drexelmed.edu)

Research hours by appointment.

As an internationally recognized center for research on women in medicine, the Archives and Special Collections on Women in Medicine houses manuscripts, preprints/reprints, photographs, books, oral history interviews, theses and memorabilia.

- Guide to collections is available in the TJU Archives.

**Pennsylvania Hospital Historic Collection and Archives**

800 Spruce Street
Philadelphia, PA 19107
Phone: (215) 829-3998
[http://www.uphs.upenn.edu/paharc/collections/archive.html](http://www.uphs.upenn.edu/paharc/collections/archive.html)

By appointment only.

As the nation's oldest hospital, the Library includes an extensive collection of nursing literature and records concerning early psychiatric care, including "moral treatment." See also:


- Frances Gage, *The Magic Lantern of Dr. Thomas Story Kirkbride: A Catalog of Lantern Slides,*
Stereo Views and Cartes-de-Visite at the Institute of Pennsylvania Hospital (copy available in TJU Archives).

**Barbara Bates Center for the Study of the History of Nursing (Penn)**

307 Nursing Education Building  
Philadelphia, Pennsylvania 19104-6096  
Phone: (215) 898-4502  
Email: nhistory@pobox.upenn.edu  
[http://www.nursing.upenn.edu/history/Pages/default.aspx](http://www.nursing.upenn.edu/history/Pages/default.aspx)

The Bates Center and Ellen D. Baer Reading Room are open to scholars and interested non-academic researchers by appointment only, Monday through Friday from 10:00 AM to 4:00 PM (closed from 1:00 - 2:00 PM daily). Researchers must make an appointment prior to the visit.

The center maintains a small (1,500 volumes) collection of books related to the history of nursing and also holds records of hospitals, nursing associations, nursing schools, professional and military associations, as well as papers of individuals. The Center's web page lists the manuscript collections and in some cases includes the finding aid on-line.

The following are a sampling of collections available at the Center. Items marked with an asterisk are a good starting point for OT research and their finding aids are available online.

- Athens County Visiting Nurse Association, 1982-1992  
- Brandywine Home Health Agency, 1917-1990  
- Montgomery County Homemaker Home Health Aid Service, 1967-1990  
- Moorestown Visiting Nurse Association, 1909-1986  
- *Neighborhood Visiting Nurse Association, 1900-1990  
- Princeton Community League Visiting Nurse Committee, 1924-1950  
- *Starr Centre Association of Philadelphia, 1897-1954  
- Tri-County Visiting Nurse Association, 1894-1991  
- *Visiting Nurse Association of Allegheny County, 1918-1990  
- Visiting Nurse Association of Eastern Montgomery County, 1928-1986  
- Visiting Nurse Society of Philadelphia, 1855-1987

**Citing Archival Sources in the APA Format**

**Booklet**

American Occupational Therapy Association. (1967). Then... and Now! 1917 1967 (50th anniversary commemorative booklet.) Archives of the American Occupational Therapy Association (Rockville, MD), Series 10.2, box 89, folder 638.

**Letter**

University publication


Object, place of origin unknown, date estimated

Leather lacing board. (ca. 1930). In private collection of Ruth Levine Schemm, Philadelphia, PA

Object, place of origin known, date unknown